

BERWYN PUBLIC LIBRARY BOARD MINUTES

February 16, 2010 Regular Meeting
Library Board Room, Riverside Drive & Harlem Avenue

Call to Order

President John Chrastka convened the meeting at 7:09 p.m. Board Members present: Roxanne Faulds, Eileen Pech, Jerome Pohlen and Maria Salinas. Members absent: Jill Bambenek, Irene Martin, Doris Remp, and Louise Sommese. Staff present: Director Tammy Clausen, Mary Frank, Kathleen Sexton and Tammy Sheedy.

Agenda

On a motion by Pech, the Board approved the agenda with the addition of a discussion of a replacement for a Youth Services page.

Minutes

On successive motions by Pech, the Board unanimously approved the regular minutes of January 18, 2010 and the closed session minutes of November 16, 2009 and the two closed sessions on January 18, 2010. The Board agreed to release immediately the November minutes and destroy the tape recording but to keep closed the minutes and tapes of the two sessions of January 18.

Correspondence:

Expressing regret, Secretary Pech presented a letter of resignation from the Library Board effective March 31.

Director's Report:

Director Clausen reported 520 Berwyn Library participants on site and an additional 200 off-site in the February 10 "Snapshot: One Day in the Life of Your Library," a statewide effort to demonstrate the importance of library services threatened by recent General Assembly budget cuts. She noted the library's per capita grant will be less than last year.

Clausen reported the closing of the B. Dalton Book Store in North Riverside led to gifts to the Berwyn Library of \$50,000 in shelving and fixtures plus additional books and materials.

In addition to receipt of E-rate funding of \$32,000 for infrastructure and coverage of 80 percent of the costs for administrative office telephones, fax and internet service, Clausen said the library will apply for an estimated \$14,000 additional coverage available for the library's remaining telephone lines.

On a motion by Pech, the Board agreed to forward to City Hall a request to fill a vacancy by employing a replacement Youth Services page at the rate of \$8 per hour for 13 hours per week.

Finance Committee Report:

In the absence of up-to-date financial reports due to a computer glitch, the Board on a motion by Salinas tabled consideration of January financial reports to the March meeting.

Pech presented the treasurer's report that the Library Board Fund remained unchanged at \$767.94.

Technology Committee Report:

On a motion by Pech, the Board unanimously ratified action taken by the Technology and Executive Committees in approving the McCann Group's emergency technology plan.

Old Business

The Board agreed to table a revenue comparison between overdue fines versus video-DVD fees until year-end financial reports are available.

On a motion by Pohlen, the Board voted unanimously to retain the staff bathroom indefinitely

until alterations in policy are merited because of library space reconfiguration or changing needs. At the President's request, more permanent bathroom signage will be developed.

The library's Disaster Plan was referred back to administration for update.

New Business

Director Clausen was asked to investigate the cost effectiveness of various security gate procedures such as the insertion of safety strips in library materials available for check-out or the posting of signs cautioning patrons that "All bags are subject to search."

Closed Session

On a motion by Pech, and following a roll call vote, the Board entered closed session at 8:10 p.m. under ILCS 5 120/C-1 and C-5 to discuss intergovernmental contract negotiation and personnel. At 8:48 p.m. the Board reconvened in open session, and on a motion by Pech unanimously agreed to explore in consort with the City of Berwyn a cooperative venture with the North Berwyn Park District and North Berwyn School District 98 for a literacy and lifelong learning project.

Committee Meetings

Policy and Personnel will meet at 6:30 p.m. Tuesday, February 23,
President Chrastka will meet with the staff Strategic Planning Task Force at their convenience.

Adjournment

On a motion by Salinas, the meeting adjourned at 8:58 p.m.

Eileen Pech, Secretary