

Berwyn Public Library Board Meeting Minutes

October 18th, 2010 Regular Meeting

Library Board Room, Riverside Drive & Harlem Avenue

Call to Order:

Vice President Pohlen convened the meeting at 7:00 p.m. Board members present: Jill Bambenek, John Chrastka, Roxanne Faulds, Cindy Hayes, Maria Salinas, Louise Sommese, Director Tammy Clausen and Alderman Nona Chapman. Boards members absent: Doris Remp, Irene Martin. Staff present. Tammy Sheedy, Mary Frank, Kathleen Sexton.

Agenda:

On a motion by Secretary Bambenek and seconded by Treasurer Sommese the board unanimously approved the agenda as presented.

Minutes:

On a motion by Salinas and seconded by Faulds the minutes of the September 20th, 2010 board meeting were unanimously approved.

Open Forum:

Alderman Chapman reported that Brian Pabst and John Wysocki would like to meet with the Library Board's Finance Committee.

Director's Report:

Director Clausen reported that the IT manager position would be open until Friday October 23rd, 2010. Claussen will be at the interviews along with Jim Frank and Brian Pabst. Director Claussen also reported that Tammy Sheedy will be the acting director while she is out of the Library.

Standing Committee Reports:

Finance Committee

On successive motions by Treasurer Sommese and the board by unanimous roll call votes approved September 2010 payables in the amount of \$63, 652.53. The Library Board Fund balance is at \$767.94. Budget committee met on September 30th, 2010 at 5:30 p.m. to review the 2011 budget by line items looking for places where they could make cuts. On a motion by Treasurer Sommese and the board by unanimous roll call votes approved presenting the proposed 2011 budget to the City Finance Director.

Building & Grounds Committee

The Committee did not meet.

Policy/Personnel Committee

The Committee recommended adopting the proposed dress code policy. On a motion by Treasurer Sommese and seconded by Salinas the board approved the dress code policy. The

Committee met on October 12th, 2010 to review the investment policies of three other libraries. All committee members will research different topics in relation to the investment plan.

Strategic Planning Committee

The committee did not meet.

Old Business

Ad-Hoc Technology Committee meeting.

Unfinished Business

New Business

The executor of the estate of George Veverka was informed that everything will be liquidated in a cash disbursement. Director Clausen asked that the board come up with ideas of what to do with the money. Faulds suggested partnering with the American Legion.

Closed Session

On a motion by Bambenek, and following a roll call vote, the Board entered closed session at 7:23 p.m. under ILCS 5 120/C-1 to discuss personnel and C-21 and C-21 (2.06 to discuss minutes of closed meetings and for the semi-annual review of closed meeting minutes. At 7:40 p.m. the Board reconvened in open session, and took the following unanimous votes:

- On a motion by Salinas approved keeping the minutes and tapes of April 14, 2003 closed.
- On a motion by Salinas approved public release of the minutes of June 9, 2003, April 17, 2006, February 14, 2005, March 14, 2005, November 26, 2007, first part of November 19, 2007, second part of November 19, 2007 and October 15, 2007 and destruction of the tapes:
- On a motion by Sommese approved public release of the minutes of January 19, 2009, March 16, 2009. April 20, 2009 and March 15, 2010 and destruction of the tapes. All other minutes and tapes are to remain closed.

Committee Meetings

Finance Committee will meet on October 25, 2010 at 5 p.m.
Policy and Personnel will meet on November 8th, 2010 at 6:30 p.m.

Adjourn

On a motion by Salinas and seconded by Falde the meeting was adjourned at 7:45 p.m.

Jill Bambenek, Secretary