

Berwyn Public Library Board Meeting Minutes

January 17th, 2011 Regular Meeting
Library Board Room, Riverside Drive & Harlem Avenue

Call to order:

President Chrastka convened the meeting at 7:05 p.m. Board members present Jill Bambenek, Roxanne Fauldes, Jerry Pohlen, Maria Salinas, Louise Sommese and Director Tammy Clausen. Board members absent: Irene Martin, Cindy Hayes and Doris Remp. Staff present: Tammy Sheedy.

Agenda:

Salinas requested that the approval of the minutes from the November 15th, 2010 board meeting be added to the agenda. On a motion by Vice President Pohlen and seconded by Sommese the board unanimously approved the amended agenda.

Minutes:

On a motion by Salinas and seconded by Vice President Pohlen the minutes of the November 15th, 2010 regular board meeting were unanimously approved. On a motion by Vice President Pohlen and seconded by Secretary Bambenek the minutes of the December 20th, 2010 regular board meeting were unanimously approved.

Open Forum:

Director Tammy Clausen reported on a proclamation received from the City of Berwyn declaring Jan 11, 2011 as Tammy Sheedy day for her efforts in volunteering to open the Library on Christmas day to provide internet access for 102 sailors hosted by the Combined Veterans of Berwyn.

Director's Report:

Director Clausen reported that the Per Capita Grant was allocated to departments based on departmental needs. The allocations had to be literacy-based and Readers Advisory will be purchasing Kindles. Berwyn Library Express lockers are being explored. One possible location is the train station. The server room floor will be completed. Air conditioner bids are coming in. The processing department is currently being restructured. The Fairy Tale Ball will open the Summer Reading Program on Sunday June 5th, 2011.

Standing Committee Reports:

Finance Committee

On successive motions by Treasurer Sommese and the board by unanimous roll call votes approved January 2011 payables in the amount of \$121,282.70. The Library Board Fund balance is \$767.94. The West Suburban Landlords Association donated \$200.00. Paul Houdek donated a check for \$1000.00 which will be used for Berwyn Reads.

Building and Grounds

The committee did not meet. President Chrastka inquired as to why the Library vehicles are regularly parked in the front spaces. Director Clausen explained they are the only spaces that can be viewed by the security cameras.

Policy/Personnel Committee

The committee did not meet.

Old Business

Things are progressing slowly with the Veverka estate.

Committee Meetings

Ad Hoc Bequest Committee will schedule by email.

Personnel/Policy Committee will meet on February 7th at 6:30 p.m in a closed meeting.

President Chrastka reported the board meeting did not get posted until 2pm today and should have been posted 48 hours in advance.

Adjournment

On a motion by Sommese and seconded by Vice President Pohlen the meeting was adjourned at 7:44 p.m.

Jill Bambenek, Secretary